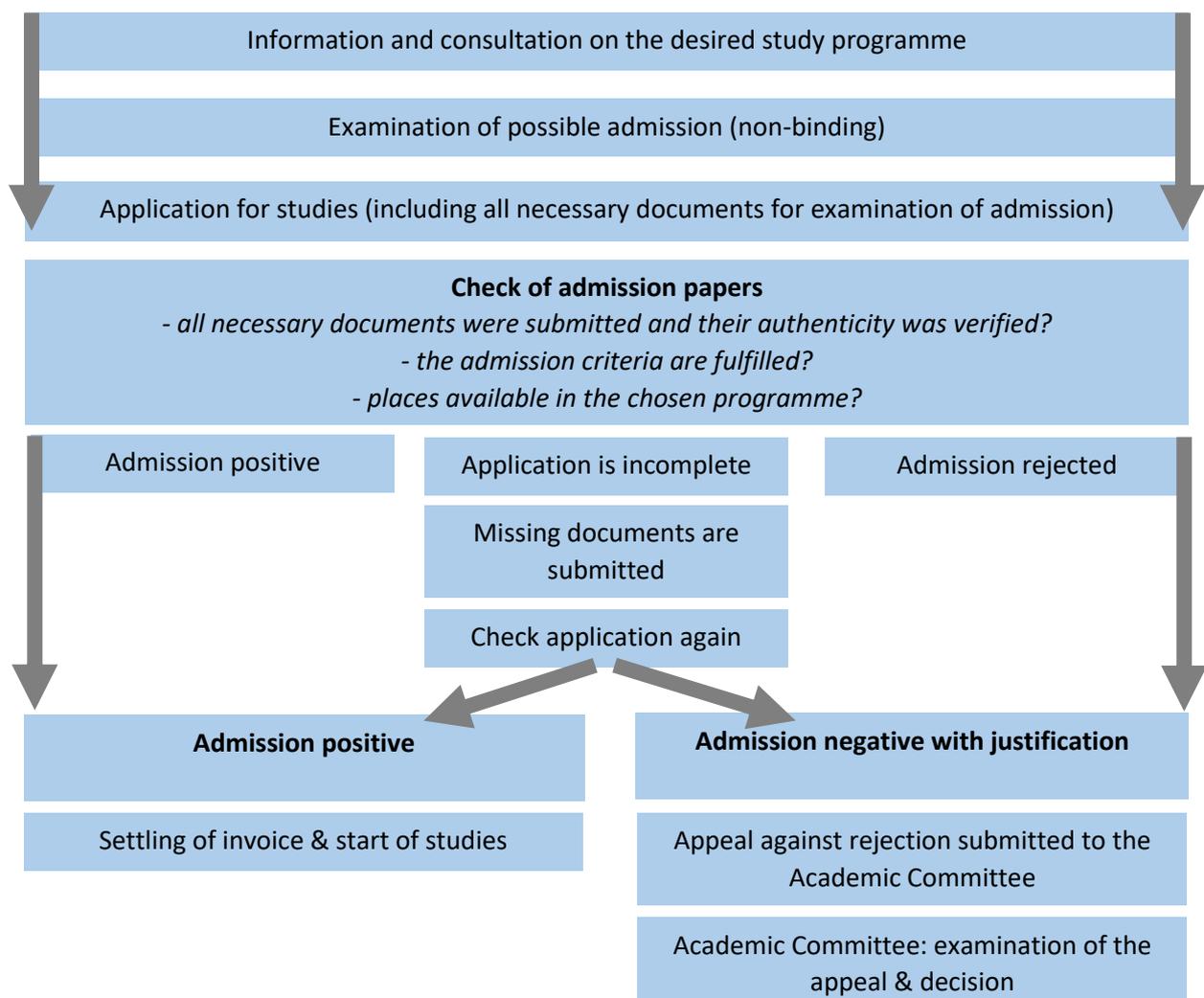


## ADMISSION POLICY AND PROCEDURE

Admission to the study programmes at Middlesex University is subject to the fulfilment of the required admission criteria (see page 2ff) and available spots. Final admission to a degree programme, course and/or module can only be granted after appropriate assessment of the admission requirements on the basis of the documents submitted by the prospective student. As the number of students may be limited, the order of applications also decides on admission. KMU Akademie & Management AG endeavours to offer a place in the chosen programme to every applicant who meets the admission criteria.

If the student does not meet the admission criteria, the tuition fee is not due and the registration lapses without any mutual claims. The same applies in the event that no spot can be made available within the framework of an application for the DBA degree programme (places are limited).

### Procedure from application to admission



## Admission criteria

### **Bachelor of Science (Honours) in Business and Management**

- German language skills at a minimum of CEFER reference level C1 (for non-native speakers)
- *Matura/Abitur* (or equivalent) qualification, or
- National Vocational Qualification (Level 4) (Lehrabschluss/abgeschlossene Berufsausbildung) and at least 4 years' managerial or professional work experience in a full-time position.
- For direct entry to phase 2 of the programme, applicants must have achieved a minimum of 60 ECTS at level 5 and must have met the relevant phase 1 learning outcomes and syllabus requirements of the programme.
- For students who possess a Handelsakademie qualification (or equivalent), 60 ECTS at level 5 can be accredited.

### **Master of Business Administration**

#### **Master of Business Administration (Flexible Study)**

- German language skills at level C1 for non-native speakers
- Second class honours degree (or equivalent) or above in a relevant subject, and a minimum of two years' post-graduation managerial or professional work experience in a full-time position, or
- *Matura/Abitur* (or equivalent) qualification and at least four years' managerial or professional work experience in a full-time position, or
- National Vocational Qualification (level 4) and at least six years' managerial or professional work experience in a full-time position.

### **Master of Science in Business Psychology**

#### **Master of Science in Political Management**

#### **Master of Science in Public Administration**

- German language skills at level C1 for non-native speakers
- Second class honours degree (or equivalent) or above in a relevant subject, and a minimum of two years' post-graduation managerial or professional work experience in a full-time position, or
- *Matura/Abitur* (or equivalent) qualification and at least four years' managerial or professional work experience in a full-time position, or
- National Vocational Qualification (level 4) and at least six years' managerial or professional work experience in a full-time position.

### Doctor of Business Administration

- Significant professional experience (at senior level) and a master's, *Diplom* or *Magister* degree (300 ECTS) or equivalent obtained from a recognised domestic or international higher education institution;
- If German is not the applicant's first language, test results to prove that their command of German is at least CEFR reference level C1 are required.
- As a further admission criterion for the programme, the consent of a Supervisor (habilitated or holder of a doctorate) must be available to supervise the applicant. Supervisors are appointed by KMU Akademie and confirmed by Middlesex University. In addition, applicants are usually employed in a managerial position and submit a concept for their research project design together with the application for the programme.